

## Wanborough Primary School PTA

### Minutes of the Committee Meeting held on

**Tuesday 12<sup>th</sup> April 2016 at The Plough, Wanborough**

**Attendees:** Guy Simmonds, Karen Walker, Lorna Davies, Ed Lott, Tracy Hutchings, Anna Jefferd, Sarah Jones, Demelza Watts, Claire Lane

**Apologies:** Andy Drury, Diane Rendell, Alison Hannay

#### **Review of Previous Events**

##### *Easter Bake Sale*

This raised £291 – including £6.50 from the cake decorating competition and £97 from the raffle.

It was agreed that it would be good to hold another cake decorating competition in the near future.

#### **Future Events/Activities**

##### *Thursday 21<sup>st</sup> April – Bags2School*

KW to organise a reminder text to parents.

KW, AJ and LD will sort bags during the week, ready for collection on 21<sup>st</sup>.

##### *Saturday 23<sup>rd</sup> April – Quiz, co-ordinator GS*

See separate Event Task List

##### *Thursday 5<sup>th</sup> May – Boden Party, co-ordinator KW*

There will be two sales – 2-4pm and 7-9pm.

Helpers: set up (from 11am) – KW, AJ, TH, Janine Trowbridge

Helpers: afternoon – KW, AJ, Janine Trowbridge

Helpers: evening – KW, AJ, LD

KW will produce posters, etc. and publicise in the Lyden magazine.

A raffle will be held. LD will produce raffle tickets.

Refreshments will be served (but no bar).

KW will send an email to the volunteer network to ask for more helpers.

##### *Teatowels*

AJ and TH have put together the teatowel and it has been sent off for printing. We have ordered 200. A proof is expected soon.

Pricing was agreed as follows – first teatowel £4, additional teatowels £3 each. AJ agreed to produce an order form for sending out to parents.

##### *Friday 20<sup>th</sup> May – KS2 Party, co-ordinator DW*

Attractions will include: karaoke, games (indoor (Xbox)/outdoor (sports) – depending on weather), music, terrace bar.

KW will produce a poster and booking form.

DW will contact Mark Woodman to discuss karaoke.

DW will contact Ian Luckhurst about possible outdoor games.

KW will check in school to see if the Alphascreens can be used for Xbox games.

All to continue thinking about entertainment for this event.

#### **Action**

KW  
KW/AJ/LD

KW  
LD

KW

AJ

KW  
DW  
DW  
KW  
All

Thursday 16<sup>th</sup> June – non uniform day for Treasure Chest donations  
LD will produce letter to send out to parents before the half term holiday.

LD

Wednesday 22<sup>nd</sup> June – Refreshments at Sports Day

Saturday 2<sup>nd</sup> July – Summer Fete  
See separate Event Task List

KW agreed to investigate the possibility of having pony rides from the Charlbury Stables, Hinton Parva. \*\* ongoing \*\*

KW

It was agreed that we would do a Tug O' War session again. LD will ask Mark Woodman if we can borrow the Wanborough Show rope again.

LD

Tuesday 12<sup>th</sup> July – possibly Refreshments at Year 6 Production (afternoon only)

New Uniform Sale – date tbc

### **Funding Requests**

A request was received to support the purchase of softball equipment for an after school club. The money raised from the club membership will be used to repay the money to the PTA. It was agreed that the school can proceed with the purchase of the equipment. GS will inform Ian Luckhurst.

GS

### **Finance Update**

Our application for the new bank account has been sent off.

The PTA has received its first commission payment from Judi Moore, the independent travel agent, in Wanborough, although GS has not yet received a cheque. AH to contact Judi Moore to obtain the cheque (or find out where it is). \*\* ongoing \*\*

AH

### **Any Other Business**

Replies to the parent questionnaire are coming in slowly. KW will arrange for a reminder text to be sent out to parents and a link to the form to go on the school website.

KW

Ebay - we have put out a call for items to sell, but have not yet received anything. KW to continue to advertise.

KW

Facebook Page – GS has been unable to find the administrator for the current Facebook page. He will start a new one.

GS

Recipe Book – EL has obtained prices from a printing company. Although it was felt that it is not going to make a lot of money it might still be nice to do. KW will investigate further in the future. \*\* ongoing \*\*

KW

### **Date of next meeting**

Monday 9<sup>th</sup> May 2016 at 7.30pm    Venue: The New Calley Arms, Wanborough