

Wanborough Primary School PTA

Minutes of the Committee Meeting held on

Tuesday 1st March 2016 at The New Calley Arms, Wanborough

Attendees: Guy Simmonds, Karen Walker, Lorna Davies, Ed Lott, Tracy Hutchings, Mark Woodman

Apologies: Andy Drury, Diane Rendell, Anna Jefferd, Sarah Jones, Alison Hannay, Demelza Watts

Drop box Shared Documents

Mark Woodman outlined how a drop box could work for the PTA. It was agreed that we should go ahead with this. Mark will set it up with GS as the administrator.

Action

MW/GS

Future Events/Activities

Thursday 24th March (school finishes at 1.30pm) – Easter Bake Sale
KW and LD agreed to be the co-ordinators for the event.

KW/LD

Thursday 21st April – Bags2School

KW to organise bags to fill going home via schoolbags.

KW

Saturday 23rd April – Quiz, co-ordinator DW
See separate Event Task List

Thursday 5th May – Boden Party, co-ordinator KW

KW will send an email to the volunteer network to ask for help after helpers for the quiz have been agreed.

Friday 20th May – KS2 Party

Karaoke remains a possibility. Mark Woodman advised that it could be set up using material available online.

All to continue thinking about entertainment for this event.

All

Thursday 16th June – non uniform day for Treasure Chest donations

Wednesday 22nd June – Refreshments at Sports Day

Saturday 2nd July – Summer Fete
See separate Event Task List

Tuesday 12th July – possibly Refreshments at Year 6 Production (afternoon only)

Teatowels

KW to ask AJ if she is happy to co-ordinate.

KW

New Uniform Sale – date tbc

Funding Requests

It was agreed that the PTA will purchase the ten glockenspiels that have been requested by the school. KW will let Mrs Clegg know.

KW

Finance Update

£1000 will be transferred from our existing bank account to the new account that is to be opened.

GS

The PTA has received its first commission payment from Judi Moore, the independent travel agent, in Wanborough, although GS has not yet received a cheque. AH to contact Judi Moore to obtain the cheque (or find out where it is).

AH

Any Other Business

The final version of the Parent Questionnaire was agreed and will be sent out to parents before the end of term. KW agreed to collect replies from the office.

KW

Ebay - we have put out a call for items to sell, but have not yet received anything. KW to continue to advertise.

KW

Facebook Page: GS is still trying to find out who the current site owner is. AH agreed to check with Adrian Hannay and GS agreed to check with Beth Goddard.

GS

Recipe Book – EL has obtained prices from a printing company. Although it was felt that it is not going to make a lot of money it might still be nice to do. KW will investigate further in the future.

KW

Lyden Magazine – PTA contact needs to be changed to Guy Simmonds.

KW

Summer Fete:

LD will finalise the raffle companies list and arrange for the letters to be printed by Liz Lott, and then send them out.

LD

It was agreed that we would book a small bouncy castle and an inflatable assault course. GS will also further investigate the possibility of hiring go-karts from the same company if Companions of the Longbow are unavailable.

GS

KW agreed to investigate the possibility of having pony rides from the Charlbury Stables, Hinton Parva.

KW

It was agreed that we would do a Tug O' War session again.

Date of next meeting

Tuesday 12th April 2016 at 7.30pm

Venue: The Plough, Wanborough