

## Wanborough Primary School PTA

### Minutes of the Committee Meeting held on

**Monday 9<sup>th</sup> May 2016 at The New Calley Arms, Wanborough**

**Attendees:** Guy Simmonds, Andy Drury, Diane Rendell, Karen Walker, Lorna Davies, Ed Lott, Tracy Hutchings, Anna Jefferd, Sarah Jones,

**Apologies:** Alison Hannay, Demelza Watts

#### Review of Previous Events

*Bags2School – Thursday 21<sup>st</sup> April*

This raised £114.

*Quiz Night – Saturday 23<sup>rd</sup> April*

This raised £1055.00.

The chilli was generally well received and it was agreed that we should stick with this recipe, making it gluten free.

*Boden Sale – Thursday 5<sup>th</sup> May*

Refreshments and raffle raised £52. The commission payment will be confirmed later. The sale was much quieter than the last one.

#### Future Events/Activities

*Tea towels*

The tea towels have arrived and will go on sale in the next week (a letter is being sent out to parents).

*Friday 20<sup>th</sup> May – KS2 Party, co-ordinator DW*

See separate Event Task List

*Thursday 16<sup>th</sup> June – non uniform day for Treasure Chest donations*

LD will produce letter to send out to parents before the half term holiday.

*Wednesday 22<sup>nd</sup> June – Refreshments at Sports Day and 2<sup>nd</sup> Hand Uniform Sale*

*Saturday 2<sup>nd</sup> July – Summer Fete*

See separate Event Task List

KW agreed to investigate the possibility of having pony rides from the Charlbury Stables, Hinton Parva. GS will check to see if our public liability insurance will cover pony rides.

GS will ask Mark Woodman if we can borrow the Wanborough Show rope again.

*Tuesday 12<sup>th</sup> July – possibly Refreshments at Year 6 Production (afternoon only)*

*Monday 4<sup>th</sup> July - New Uniform Sale*

KW to co-ordinate helpers.

#### Action

AJ

LD

GS

GS

KW

### **Funding Requests**

It was agreed that the first 14 (of hopefully 35) laptops will be purchased at a price of £166.65 (excl. VAT) each. KW agreed to co-ordinate the purchase of these.

KW

The school council has identified an item of play equipment. The cost, including installation, is £2783. KW agreed to arrange a visit from the company.

KW

### **Finance Update**

Our new bank account has been opened.

The PTA has received its first commission payment from Judi Moore, the independent travel agent, in Wanborough, although GS has not yet received a cheque. AH to contact Judi Moore to obtain the cheque (or find out where it is). \*\* ongoing \*\*

AH

### **Any Other Business**

Responses from the Parent Questionnaire suggest that, in addition to the events we already run, a Treasure Hunt might be worth organising. This could be scheduled for late summer.

KW suggested that the PTA could enter a float in the Wanborough Show Carnival Procession on Saturday 20<sup>th</sup> August. This will be discussed in more detail at the next meeting.

We have submitted an application for a grant from the WHSmith Charitable Trust. These are new grants that are available as a result of the plastic carrier bag levy.

Ebay - we have put out a call for items to sell, but have not yet received anything. KW to continue to advertise.

KW

Facebook Page – GS has been unable to find the administrator for the current Facebook page. He will start a new one. \*\* ongoing \*\*

GS

Recipe Book – EL has obtained prices from a printing company. Although it was felt that it is not going to make a lot of money it might still be nice to do. KW will investigate further in the future. \*\* ongoing \*\*

KW

### **Date of next meeting**

Monday 6<sup>th</sup> June 2016 at 7.30pm    Venue: The Plough, Wanborough