

## Wanborough Primary School PTA

### Minutes of the Committee Meeting held on

**Monday 30<sup>th</sup> November 2015 at The Plough Inn, Wanborough**

**Attendees:** Guy Simmonds, Karen Walker, Lorna Davies, Ed Lott, Anna Jefferd, Tracy Hutchings

**Apologies:** Andy Drury, Diane Rendell, Alison Hannay, Sarah Jones, Demelza Watts

#### Review of Previous Events

*Bags2School:* raised £230. KW will book another collection for May 2016. For next time it was suggested that someone could try selling some of the good quality donations received on ebay, as it was thought that more money could be raised by doing this (someone will need to be found to do this).

**Action**

KW

*Christmas Cards:* has raised £494 to date. AJ agreed to take over the Christmas Cards from next year.

AJ

Scholars Commission: KW has managed to secure payment of £329 from Scholars. Thank you Karen!

*KS1 Disco (Friday 20 November 2015):* raised £779.

The question of who is responsible for the children at PTA events was raised. It was agreed that, as these events are happening outside the school day and are organised by the PTA, the parents must be responsible for their children, not the teaching staff (although it is good that teaching staff also attend). KW will amend future booking forms to make this clear.

KW

It was agreed that future discos should be more “structured” to avoid children having to find their own forms of entertainment if they do not wish to dance. The events could take the form of a party rather than a disco. It was suggested that we could make use of the alphascreens to provide entertainment. All to think about suitable activities to offer at a party.

All

It was suggested that the music system and speakers should be cordoned off at future events. Mark Woodman has agreed to think about how to do this.

MW

A parent has asked if different variations could be made available on a family ticket, eg. to include three children. KW to action on next booking form.

KW

#### Future Events/Activities

*Sponsor a Book:* has raised £160 so far. Donations have been received not only from families with links to the school, but also from residents of Wanborough with no links to the school.

*Christmas Bazaar (Friday 4<sup>th</sup> December)* : several offers of help have been received from the volunteer network and so we are able to offer the second hand uniform sale, Sponsor a Book and one other stall. For the other stall AJ will create a Christmas scene 100 square type board where children will try and find Father Christmas' eight reindeer. LD agreed to buy the reindeer.

AJ/LD

Dates for future events were discussed, and the following provisional dates were suggested (subject to agreement from the school):

Friday 22<sup>nd</sup> January – Film Night

Saturday 30<sup>th</sup> January – PTA to run bar at Karen's birthday party (all profit goes to the PTA)

Thursday 24<sup>th</sup> March – Easter Bake Sale

Saturday 23<sup>rd</sup> April – Quiz

End of SATs week – KS2 Party

Saturday following Sports Day (in June) – Summer Fete

DR to confirm suitability of these dates.

DR

Film Night (22<sup>nd</sup> January 2016): LD agreed to be the co-ordinator for this event. A separate Task List will be issued.

LD

Quiz Night: DW has agreed to be the co-ordinator for this event. A separate Task List has been issued.

DW

### **Funding Requests**

- Mrs Clegg would like 10 glockenspiels so that the school has enough glockenspiels for half a class to play at a time during class music lessons. Cost: approx £200
- Miss Watts would like 60 new dictionaries as many of the ones currently in school are in a bad state of repair. These are required for the new curriculum. Cost: approx £360
- Mr Day would like 5 new laptops for each class, bringing the total number of laptops in each class to 10. Cost: approx £7000

The possibility of the PTA supplementing individual budgets (numeracy, literacy, etc) was also discussed.

**Any Other Business**

Parent Questionnaire: GS is currently working on this and it is hoped that it will be sent out to parents after the Christmas holidays.

- GS will put together the questionnaire and circulate to the committee by email.
- The questionnaire will be sent out with a letter to all parents (an additional letter for Reception parents will be produced to explain the work of the PTA). KW to co-ordinate.
- KW agreed to collect the replies.

GS

KW

KW

Facebook Page: GS is currently trying to find out who the current site owner is.

GS

Shared access to documents/Drop box: GS agreed to investigate how this could work for the PTA.

GS

Contact Details in Lyden Magazine: KW agreed to arrange changing the PTA's contact details to GS.

KW

**Date of next meeting**

Tuesday 12<sup>th</sup> January 2016 at 7.30pm

Venue: The New Calley Arms, Wanborough