

Wanborough Primary School PTA

Minutes of the Committee Meeting held on

Monday 12th October 2015 at Wanborough Primary School

Attendees: Guy Simmonds, Karen Walker, Lorna Davies, Ed Lott, Alison Hannay, Diane Rendell, Sarah Jones, Demelza Watts, Tracy Hutchings, Natasha Walton-Brentnall

Apologies: Anna Jefferd, Andy Drury

Review of Previous Events

Septem-Ball: feedback from those attending has been positive. Unfortunately the event made a loss of £178.

Boden Party: currently our profit from this event stands at £289, but it will be a while before we have a final figure as commission payments are ongoing. The event was a success, with the afternoon session being significantly busier than the evening session. Boden has advised that they would be happy to let us hold another party in the future.

Future Events/Activities

Christmas Cards: all classes have now made their Christmas cards and they have been sent off for the samples to be produced. These will be sent home with the children as soon as they arrive, hopefully before the half-term holiday.

Bag2School (Thursday 12th November 2015): A bag and letter will be sent out to each child before the half-term holiday.

KS1 Disco (Friday 20 November 2015 6.15-7.45pm): see attached Event Task List

Finance Update

Our bank balance is currently £2200. It was agreed that this amount would be put towards the cost of new chairs for the remaining classrooms (Reception and Year 6 already have their new chairs). The school should go ahead and order these.

It was suggested that the PTA could have a "Just Giving" Page. AD advised that this had recently been discussed at a Governor meeting. DW agreed to investigate this.

£101 has been spent on our annual membership of PTA UK.

Any Other Business

Parent Questionnaire: It was agreed that the parent questionnaire should be put together and sent out as soon as possible after the half-term holiday, with replies to be received by the end of that week (Friday 6th November).

Action

KW

KW

AD

DW

- GS will put together the questionnaire and circulate to the committee by email.
- The questionnaire will be sent out with a letter to all parents (an additional letter for Reception parents will be produced to explain the work of the PTA). KW to co-ordinate.
- KW agreed to collect the replies and bring them to our next meeting.

GS

KW

KW

It was agreed that a new group email address should be set up for use within the committee, as there have been a few problems with emails being sent to the group. LD agreed to ask Mark Woodman to action.

LD

It was suggested that the Volunteer Network email group should be tidied up, as there will be people on it whose children will have left the school this year. LD to action.

LD

As GS has now become our Chairman, there is a need for either a new Treasurer or an Assistant Treasurer. Details of this will be included in the Parent Newsletter that the PTA sends out with the questionnaires.

KW

School Uniform: KW has heard from Scholars that we are to receive a commission payment of £329 (for 2014/15). Online ordering of school uniform from Scholars is now up and running.

KW has been looking into the possibility of a "Winter Wonderland" event (an outdoor ice-rink). One quote has been received for a 10m x 10m rink (35 skaters) *not* in November or December at £1345 for 8 hours. KW will obtain more quotes. It was agreed that opinion about such an event should be sought in the parent questionnaire.

KW

Facebook Page: GS agreed to take ownership of this, updating information when necessary.

GS

It was agreed that the day of future meetings would alternate between Monday and Tuesday as several committee members are unable to attend meetings on a Monday.

GS

Date of next meeting

Tuesday 9th November 2015 at 7.30pm

Venue: The Plough, Wanborough