



Key	
Agreed	
Pending	

Monday 13th March 2017 at The Plough, Wanborough.

Attendees: Guy Simmonds, Karen Walker, Anna Jefferd, Tracy Hutchings, Krissy Foxton, Jackie Mosley, Michelle Blake, Jo Dewey, Ruth Whitcher,

Apologies: Divya Kurup, Emma Cope, Diane Rendell, Sue Bell, Sarah Jones, Andy Drury, Sarah O'Dea, Karolina Orton,

Category	Action	Outcome / progress	Who	When	Status
1) Head teacher's update & Requests	Playground Games - Entertainment theatre (play stage area)	Diane to follow up with Trevor and finalise the details. Having been declined for the Nationwide Social Investment, teachers to consider the level of priority (play stage & athletics track).	Diane Rendell / Andy Dury	24.04.17	Pending
2) Head teacher's update & Requests	Athletics Track - mile a day challenge	Andy presented the opportunity of an Athletics track to support activity levels of the children. Areas for funding: Having been declined for the Nationwide Social Investment, teachers to consider the level of priority (play stage & athletics track).	Diane Rendell / Andy Dury	24.04.17	Pending
3) Head teacher's update & Requests	Playground Games - Entertainment: Carried Forward	Di to review catalogue which Karen has for "train set" and Theatre puppet show"	Di	24.04.17	Pending
4) Head teacher's update & Requests	Saucepans	PTA have agreed to fund the purchase of 3 saucepans. Specifications - lids and two handles.	Karen Walker	24.04.17	Agreed
5) Head teacher's update & Requests	Table - Cloths for the kitchen: Carried Forward	Mrs Brady has requested table cloths, Anna has had a conversation with Mrs Brady est. cost £300 - £400. Mrs Brady to research quality on the market.	Anna Jefferd	24.04.17	Agreed
6) French Exchange	Social night	Mrs Hook & Karen has requested the use of stock from the shed for the French social night, consideration for drinks to be used which are nearing the BBD	Karen Walker	24.04.17	Agreed
7) Quiz Night	Financial Report	Krissy to confirm and send out final numbers	Krissy Foxton	24.04.17	Pending
8) Future Events - 2017	Easter bake	Prior to the PTA meeting in March, Guy to be advised if a PTA member if available to set up and manage the sale on the 7th April 2017	Karen - supported by PTA Members	06.04.17	Pending
9) Future Events - 2017	Easter bake	Kare to arrange posters for the Easter Bake	Karen	06.04.17	Pending
10) Bags for School	18th May - 2017	Karen to send Sue the leaflet used at previous events. Newsletter to be updated prior to Easter holidays providing parents the opportunity to plan ahead of the 18th May. Note: extra bags to be posted through doors locally	Karen Walker / Sue Bell	07.04.17	Pending
11) Easy Fund Raising	Tracy has highlighted the ease of use	Request for PTA members to be active, details to be included in the next issue of the Newsletter	Tracy Hutchings / Karen Walker	24.04.17	Pending
12) School Uniform	Sale Review	Jackie to email Di and Andy to establish the date for the open evening for parents of children starting Reception in September 2017. Once the date has been confirmed, Jackie to update Karen who will contact Scholars to organise, also chase the monies from 2016. NB: It has been suggested that opening and closing times to be circulated to parents, also suggestion for Scholars to hold a wider stock range to increase sales eg: 3-4yrs and 4-5yr clothing .	Jackie / Karen	24.04.17	Pending
13) Future Events	Rock 'n' Roll Bingo	Guy to discuss with John (Calley Arms) ref. hosting a event in July	Guy Simmonds	24.04.17	Pending
14) Future Events - 2017	3 peak Challenge	Guy to speak with Karen, to include in the next Newsletter interest in the 3 peak challenge - low cost great fund raiser	Guy Simmonds / Karen Walker	24.04.17	Pending
15) Atwell Martin	Atwell Martin Estate Agents	Guy to write to Atwell Martin estate Agents seeking sponsorship	Guy Simmonds	24.04.17	Pending
16) PTA Fete	Local Business Support	List of local company names to contact regarding Fete prizes reviewed on the 13.03.17, agreed which companies would be contacted. Guy to send out previous letter for circulation	Anna Jefferd / Guy Simmonds - supported by PTA Members	24.04.17	Pending
17) PTA Fete	Adopt a teddy	Review of Adopt a teddy at the fete stall.	Anna Jefferd / Guy Simmonds	24.04.17	Pending
18) School Funding	Nationwide £5,000 social investment	Declined	Karen Walker	13.03.17	Confirmed
19) School Funding	Nationwide match funding	Karen to email Michelle the Nationwide forms to claim for funding, following the support provided by Dru Blake Nationwide employee at the Film night in January 2017	Karen Walker	24.04.17	Pending
20) School Funding	Nationwide match funding	Guy to review list of parents who attended the Quiz night, who work for Nationwide with the possibility of approaching for match funding and discuss with Karen	Guy Simmonds / Karen Walker	24.04.17	Pending
21) School Funding	Nationwide match funding	Nationwide are in the process of changing the criteria of match funding - Guy to investigate	Guy Simmonds	24.04.17	Pending
22) School Funding	Nationwide match funding and other companies: Carried Forward	Jackie has agreed to research local companies for funding e.g. Waitrose and the green token box. Progress update at the next meeting	Jackie Mosley	24.04.17	Pending
23) Communications / Newsletter	Newsletter - succession planning: Carried forward	Agreed to be carried forward until September	PTA Members	13.03.17	Agreed
24) Communications / Newsletter	Drop Box - communications template: Carried Forward	Carry over from October meeting	Guy Simmonds	24.04.17	Pending
25) Costume hire service	Fancy dress costumes	The school to consider if they would have use for used fancy dress costumes to be collected via the PTA - storage is a concern, dry / warm storeroom required.	Diane Rendell / Andy Dury		Pending
26) KS2 Disco	KS2 Disco - Future Planning	Date agreed - planning for the event to take place at the next PTA meeting in April	PTA Members	24.04.17	Pending
27) Wanborough School PTA Fete 2017:	Saturday 24th June 1pm - 4pm			24.06.17	Pending
28) PTA Fete	Headline Acts	All PTA Members to consider Headline Acts (pref. foc)	PTA Members	24.04.17	Pending
29) PTA Fete	BBQ	Arrange loan of BBQ	Guy Simmonds	24.04.17	Pending
30) PTA Meeting	Date of next meeting	Monday 24th April at 7:30pm - The Plough, Wanborough	PTA Members	24.04.17	Pending
Any other Business	None recorded				