



Key	
Confirmed	
Pending	

Monday 22nd May 2017 at The Plough, Wanborough.

Attendees: Guy Simmonds, Karen Walker, Anna Jefferd, Tracy Hutchings, Krissy Foxton,
Jackie Mosley, Michelle Blake, Ruth Witcher, Emma Cope, Andy Drury, Jo Dewey,
Sarah O'Dea, Karolina Orton, Susan Bell,

Apologies: Divya Kurup, Diane Rendel, Sarah Jones.

Category	Action	Outcome / progress	Who	When	Status
1) Head teacher's update & Requests	Athletics Track - mile a day challenge	Andy presented the opportunity of an Athletics track to support activity levels of the children. Andy has received an alternative quote which is less competitive than the original quotation.	Diane Rendell / Andy Dury	12.06.17	Pending
2) Head teacher's update & Requests	WOW Event	Request for support from PTA to fund the WOW Event - Circus ticks or Jonathan Jungle Road Show has been rejected, moving forward with the circus tricks. Supported by PTA in principle subject to cost - agreed to cover the cost to the value of £500.00	Diane Rendell / Andy Dury	12.06.17	Pending
3) Head teacher's update & Requests	Wireless Mice	Request for 8 wireless mice: one for each class and one for the hall. PTA to cover the cost, Beckt to Purchase	Andy Dury	12.06.17	Confirmed
4) Head teacher's update & Requests	School budgets	Due to the ever increased constraints made on the school budget, Andy submitted a requested for £3,000. PTA have agreed due to the benefits the children will received. Andy to update parents and inform Becky. Becky to confirm invoicing and payment schedule.	Andy Dury	12.06.17	Confirmed
5) Bags for School	18th May - 2017	£185.60 made from the Bags for School, suggested more bags should be requested for next event - Sue to arrange the next date	Sue Bell	12.06.17	Confirmed
6) School Uniform	Sale Review	Waiting on confirmation for the : 26th June	Andy Dury	12.06.17	Pending
7) School Uniform	Sale Review - 2016	Chase the monies from 2016.	Andy Dury	12.06.17	Pending
8) Future Events	Rock 'n' Roll Bingo	John (Calley Arms) has confirmed as host, dates to be confirmed 15th July. This is to be an adult event (consideration of a children event at a later date). Guy to pick up with Karen post meeting	Guy Simmonds / Karen Walker	12.06.17	Pending

9) Future Events	Rock 'n' Roll Bingo	Michelle in carry out insights, at known local events.	Michelle Blake	12.06.17	Pending
10) Atwell Martin	Atwell Martin Estate Agents	Guy to write to Atwell Martin estate Agents seeking sponsorship - Fete Prize TBC	Guy Simmonds	12.06.17	Pending
11) PTA Fete	Local Business Support	Number of donations being received, update to be provided at the next meeting	Anna Jefferd	12.06.17	Pending
12) PTA Fete	Adopt a teddy	Review of Adopt a teddy at the fete stall.	Anna Jefferd / Guy Simmonds	12.06.17	Pending
13) School Funding	Nationwide match funding	Nationwide are in the process of changing the criteria of match funding - Guy to investigate	Guy Simmonds	12.06.17	Pending
14) School Funding	Nationwide match funding and other companies: Carried Forward	Jackie has agreed to research local companies for funding e.g. Waitrose and the green token box. Progress update at the next meeting	Jackie Mosley	12.06.17	Pending
15) Communications / Newsletter	Drop Box - communications template: Carried Forward	Carry over from October 2016 meeting	Guy Simmonds	12.06.17	Pending
16) KS2 Disco	Post event: Event financial report	£985.28 profit from the KS2 disco	Krissy Foxton	22.05.17	Confirmed
17) Wanborough School PTA Fete 2017:	Saturday 24th June 1pm - 4pm		PTA Members	24.06.17	Pending
18) PTA Fete	Gazebos	Arrange borrowing 8 gazebos from village hall	Guy Simmonds	24.06.17	Pending
19) PTA Fete	Shopping	Club tickets, decent sellotape, face paint, tattoos, labels for the water to wine	Karen Walker	12.06.17	Pending
20) PTA Fete	Miscellaneous items required	Banana boxes needed and unwanted newspapers.	All	12.06.17	Pending
21) PTA Fete	Headline Acts	Small bouncy castle & inflatable assault course	Guy Simmonds	24.06.17	Pending
22) PTA Fete	Headline Acts	Tug o' War	Guy Simmonds	24.06.17	Pending
23) PTA Fete	Headline Acts	Fire Brigade	Guy Simmonds	24.06.17	Pending
24) PTA Fete	Headline Acts	Wiltshire Wildlife Trust - TBC	Michelle Blake	24.06.17	Pending
25) PTA Fete	Raffle	Finalise prizes and order raffle tickets	Guy Simmonds / Anna Jefferd	24.06.17	Pending
26) PTA Fete	BBQ	Arrange loan of BBQ	Guy Simmonds	24.06.17	Pending
27) PTA Fete	Bar	Ice x TBC boxes	Michelle Blake	24.06.17	Pending
28) PTA Fete	Ice Creams	Book Franco	Guy Simmonds	24.06.17	Pending
29) Wanborough School Sports Day	Wednesday 21st June 2017		PTA Members	21.06.17	Pending
30) Sports Day	Fete Volunteer network	Anna to stand outside the Sports day event to gather volunteers for school fete	Anna Jefferd	21.06.17	Pending
31) Sports Day	Sports day: refreshments	Tea, coffee, water and biscuits to be sold	PTA Volunteers	12.06.17	Pending
32) Sports Day	Sports day: refreshments	Guy to approach Nationwide for more paper cups (to reduce post event clean up)	Guy	12.06.17	Pending

33) Sports Day	Sports day: Non Uniform Day	Non-Uniform day to be held on the 8th June, with donations to the treasure chests on Sports day. Guy to make available the Non Uniform day letters	Guy	27.05.17	Confirmed
34) Sports Day	Sports day: selling raffle tickets	Raffle tickets have been ordered, delivery needed into book bags for post holiday	Guy	12.06.17	Pending
35) Sports Day	Sports day: Setting up of school uniform stall	PTA members to check availability for the day	All	22.05.17	Pending
36) PTA Meeting	Date of next meeting	Monday 12th June at 7:30pm - The Plough, Wanborough	PTA Members	12.06.17	