



**Monday 8th January 2018 at The Plough, Wanborough.**

**Attendees:** Guy Simmonds, Tracy Hutchings, Krissy Foxton, Hannah Boardman, Joanne Andrews, Alicia Batty, Susan Bell, Jackie Mosley, Jo Dewey, Ruth Whitcher, Divya Kurup, Andy Drury, Natalie Haddrell, Anna Jefferd, Sarah Jones, Miss Corbyn  
**Apologies:** Michelle Blake, Emma Cope, Lucy Butcher

**Key**

Confirmed	
Pending	

no	Category	Action	Outcome / progress	Who	When	Status
1	Head teacher's update & Requests	Athletics Track - mile a day challenge	The community grant for £5,000 was rejected. However the school has been given a government sports grant for £4000, which the school are happy to put towards the track. The PTA have agreed to pay for the rest - revised quote around £11,350. Hopefully the track should be in place by Easter.	Andy Drury	08.01.18	Confirmed
2	Head teacher's update & Requests	Wanborough School Sports kit	Andy has submitted request to the PTA for support for school kit. PTA has request further details, including numbers costings. Tracy to review and liaise with Andy. Nov Update: Have agreed 3 strips (12 per set) for KS1, Yr3/4 and Yr 5/6 aimed at summer sports for cricket and athletics including shirts and jackets. Jo A to approach Attwell Martin and Richard James to see if they would be interested in sponsorship in addition to appealing for sponsors on the Wanborough face-book page and the Lyden magazine. Jan Update: Both Atwell Martin and Richard James are interested but would like to know cost. Cost is looking around £350.	Tracy Hutchings/Jo Andrews	08.01.18	Pending
3	Head teacher's update & Requests	Grants/charity fundraising	Tracy found out that it would take up to 6mths for Tesco or Asda to accept and approve a request for being accepted as one of their funding charities in their local shops. The school would have to put forward a project, not started, to gain access. Andy to think about a projet.	Tracy Hutchings/Andy Drury	08.01.18	Pending
4	Head teacher's update & Requests	Teaching Staff Rep.	Miss Corbyn to take on this role.	Miss Corbyn	08.01.18	Confirmed
5	School Uniform	Sale Review - 2016 and 2017	Andy Drury chased Scholars for commission due for 2016 and 2017 - £400. Stock levels are low and the company have told the school that they will not hold us to the contract signed, we just need to buy out the remaining stock they hold. Jackie M to investigate an alternative supplier including the school shop in the centre of town. We have not given notice but are reviewing our options before the new intake buys uniform in June.	Andy Drury/Jackie Mosley/Anna Jefferd	08.01.18	Pending
6	Bags for School	April?	Date to be agreed. After Easter break.	Sue Bell / Alicia Batty	08.01.18	Pending
7	Future Events	School Leavers Tops	Consideration for PTA to organise and manage school leaver tops for pupils of wanborough School. Jackie to discuss with Mr Drury. Defer to discuss Jan. One of the year 6 mums sorted in 2017, JM to find out who ? Tracy to look at her supplier for	Jackie Mosley	08.01.18	Pending
8	Future Events - 2018	3 peak Challenge	To discuss at November's meeting: interest in the 3 peak challenge - low cost great fund raiser. Defer to next meeting.	Guy Simmonds	08.01.18	Pending
9	Future Events - 2018	Music Bingo	Friday 18th January. The plough to host. Dabbers to be bought. A phone text to be sent out reminding parents that it is on.	Guy Simmonds /PTA members	08.01.18	Pending
10	Future Events - 2018	Volunteer network	Jackie to contact Mark Woodman, review / refresh list and reach out for support. Send out to people on the list and ask if they are still interested in helping.	Jackie Mosley/Jo A	08.01.18	Pending
11	Match Funding	Appeal	Can we appeal to other parents to see if their companies will contribute if they help out ? (BP ? Intel ?) Jo A to add to newsletter	PTA Members/Jo A	08.01.18	Pending
12	Easy Funding	Need to encourage more parents to sign up. Easy way for PTA to make money.	Place a note in the next school newsletter.	Jo D	08.01.18	Pending
13	Communications/Newsletter	Key Messages	Key Messages for Jan Newsletters: Quiz Night (3 Feb), Money has been raised to provide the school with the Mile a Day Track.	Jo A	08.01.18	Pending
14	Communications/Newsletter	Key Messages	Explore better use of PTA facebook page, Wanborough Community facebook page and Wanborough Noticeboard	Jo D/Jo A to liaise re comms	08.01.18	Confirmed
15	Quiz night	03-Feb-18	Susan to review booking form. £30/table, max 6 per table. Bring your own food, PTA to supply nibbles.	Susan Bell	08.01.18	Confirmed
16	Quiz night	Set UP	Set up will be at 4pm. Tables, Chairs, Mark Woodman to set up sound system, Bar. Divya to buy alcohol, soft drinks, nibbles and ice for the event.	PTA Members/Mark Woodman	08.01.18	Pending
17	Quiz night	Event Night	Bar Staff - Anna and James Jefferd, ??(4 in total needed for the event). Neil Hutchings to help Guy with marking the Quiz.	PTA Members	08.01.18	Pending
18	Correspondence	Update	None received in month		08.01.18	Confirmed
19	Fete	Fete Date	Fete to be on the 30th June. It will be held later in the day (4pm) and be called a Summer Party. Anna to pass date on to Wanborough Scout troop.	Anna Jefferd	08.01.18	Pending
20	Fete Review	Fete Roles	All members to consider roles for 2018 fete	Members	08.01.18	Pending
21	Sports Day	Sports Date	Sports Day is Wed 20th June. PTA Members to provide help with teas and coffees.	Members	08.01.18	Pending
22	Any other Business	Charitable Giving	Guy & Krissy to explore charitable giving option and explore use of digital account so parents can pay on line.	Guy Simmonds/Krissy Foxton	08.01.18	Pending
23	Any other Business	Apologies	Unfortunately Michelle Blake has left the PTA. We thank her for all her hard work as PTA Secretary.			Confirmed
24	Date of Next Meeting	Monday 5th February.7.30pm	The Plough	Guy Simmonds	08.01.18	Pending