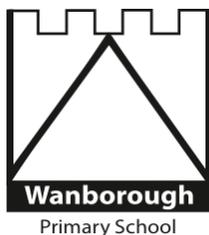


Headteacher: Andrew Drury  
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Wanborough Primary School  
The Beanlands  
Wanborough  
Swindon, Wiltshire  
SN4 0EJ

10<sup>th</sup> December 2020

Dear Parents and Staff

I wanted to write to you all in case you hear anything in the news about an email schools received from the Department for Education (DfE) recently. The email is suggesting that schools might choose to put an INSET day on Friday 18<sup>th</sup> December, primarily because they are also asking schools and school leaders to continue assisting with contact tracing for 6 days following the final day of teaching, meaning that some school staff must remain 'on call' until the 24<sup>th</sup> December.

We have no intention of changing the diaries at such late notice. We have things booked in for the children and we also know that a late change could be very difficult for our families in terms of childcare.

In addition, the email does also ask that we make everyone aware of the arrangements in terms of Covid-19 cases during the school holidays and so it would be helpful if you could make yourselves familiar with the following:

- *For the first 6 days after teaching ends (so until 24<sup>th</sup> Dec), if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **within 48 hours** of being in school, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.*
- *Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **more than 48 hours** since being in school, the school should **not** be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.*

If you do need to contact school as per the first bullet point, please email this address [head@wanborough.swindon.sch.uk](mailto:head@wanborough.swindon.sch.uk) as I want to be certain that all other school staff are guaranteed the full Christmas holiday without interruption – I'm sure you'll agree that it's very well needed and deserved.

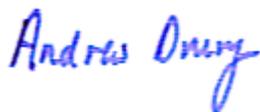
We have been asked by Public Health England, to reaffirm the expectations around isolation over the Christmas period. Anyone who is asked to isolate for 14 days, due to being in contact with someone who has tested positive for COVID, should not mix with anyone from any other household whilst in their isolation period. It is imperative that they continue to isolate in their own household and do not leave for any reason. We appreciate that this may mean that some people are then unable to celebrate the festive period with their loved ones, but it is important that we all follow the guidance in order to stop the spread of the virus.



We all have a responsibility to do our bit to ensure a healthy and enjoyable Christmas for everyone, so if you or your child show ANY of the COVID-19 symptoms (a high temperature, a new continuous cough, a loss or change to your sense of smell or taste) please do not come on to the school premises and ensure you arrange for a COVID-19 test.

Thank you for your continued support.

Yours sincerely,



Andrew Drury  
**Headteacher**

