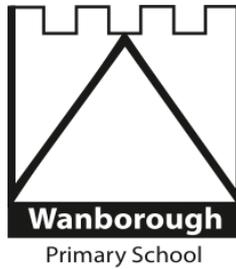


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Wanborough Primary School
The Beanlands
Wanborough
Swindon, Wiltshire
SN4 0EJ

Permission Slips

Name of Child _____ Date of birth _____

Dear Parents and Carers

We have listed a couple of standard activity permission slips below. It would be of great help if you could sign and return these to the School Office as soon as possible. There are explanatory notes for each section. If you are not happy to tick one of the boxes please read the notes before making up your mind.

Photographs

- I agree to photographs of my child (individual and group) appearing in the school newsletter. I understand that my child's name will not accompany the photograph when celebrating achievements such as representing the school at an event or becoming a member of the school council, as the newsletter is available on the school website.
- I agree to photographs of my child being placed on the school website under the conditions outlined. I understand that they will not be named and that I can ask for photographs to be removed if I am not happy with them.
- I agree to photographs of my child being placed in local community buildings and inter school publications under the conditions outlined.
- I give permission for my child's photograph to be used, without the name disclosed, in publicity brochures or media events (i.e Evening Advertiser)
- I give permission for my child's photograph to be used, with the name disclosed, in publicity in the media.(i.e Evening Advertiser) We will usually try to call or text you to let you know.

Signed _____ Date _____

Local Trips

- I give permission for my child to go on local educational trips on foot around Wanborough or to St Andrews Church.

Signed _____ Date _____

Permission Slips: Further information

Photographs on the Website and in Newsletters

The main purpose of using the photographs is to celebrate the achievements of the children and help inform you about what has been happening in school, for instance the visits they have been on. Also, they make the newsletters and website more interesting! This information sheet is to outline how and when we would like to do this and to formally ask for your agreement to do so.

Newsletter

We wish to use photographs showing daily life at the school, celebrating achievements, sports teams, children working, special events, children on school trips and with visitors in the school. These could be groups of children or individuals. Children will not have names accompanying pictures unless requested by or given permission by a parent for an exceptional event. The newsletter is available on the school website.

Website

Children for the vast majority of pictures feature in groups, such as team photographs, or as part of an activity and no children will be named (unless requested by a parent). Where possible we will let you know that a photograph of your child has been added to the website (usually by asking your child to tell you). If for any reason you are not happy with the photograph being there you just ask us to remove it and we will do so.

If there are children in a class for whom we do not obtain permission we will do our best to make sure we get photographs without them in it. In some cases we may have to blur the section of the photograph where an individual is.

Community

We also want to put photographs showing school life in the local community buildings (for instance at the church or local playgroups) No children will be named.

Local Trips

We will usually inform you if we are going off site to parts of Wanborough and the church. Signing this permission slip means that you do not need to reply to a letter about a local trip unless you do not want your child to take part, in which case you contact the school.

Changing Your Mind

At any time you can change your mind about any of these permissions. Let one of the office team know by sending in a note, phoning, e-mail or dropping in during office hours. They will then alter the information on your form.